

**Glen Oban Association
Organizational Board Meeting Minutes**

Meeting Date: 15 FEB 2024

Location: Woods Church Fellowship Hall

Time of Day: 9:30 pm

1.0 Call to Order

The meeting was called to order at 9:30pm, the President being in the chair and the Secretary being present.

Attendees

P = Present, A= Absent, V= Virtual

	Voting Board Members		GOA Members and Guests
P	Charlie Goodell (President-Elect)		
		A	Ann Behrens (Vice President-Elect)
		P	Jason Werner (Treasurer-Elect)
P	Kelly O’Brien (Secretary-Elect)		
A	Sasha Griffin (Member)		
P	Jeff Lavery (Member)		
A	Erin Calabrese (Member)		

2.0 Approval of Minutes

NA

3.0 Old Business / Action Item Reports

NA

4.0 Officer / Standing Committee Reports

NA

5.0 Special Committee Reports (as needed)

NA

6.0 New Business / New Action Items

6.1 New Business

1. Election of Board Members to Fill Vacancies. (C. Goodell) Pursuant to the GOA membership approval of getting back to the 2-2-3 customary board elections, two board positions are vacant. According to section 6.5 of the bylaws, President Goodell moved (Kelly O’Brien seconded) that Jason Werner and Ann Behrens be board-elected to the Board to serve a one-year term (until the next election). All were in favor and the motion carried.

2. Officer Nominations & Elections. (C. Goodell) President Goodell opened the floor for officer nominations. Kelly O’Brien nominated Charlie Goodell for President. Charlie Goodell nominated Ann Behrens for Vice-President. For Treasurer, Kelly O’Brien nominated Jason Werner. For Secretary, Charlie Goodell nominated Kelly O’Brien. All nominees expressed a willingness to serve. There being no more nominations, President Goodell closed the floor and asked the

board if they would consent to a voice vote of the slate. All consented to a voice vote. President Goodell moved, Kelly O'Brien seconded, that all officer nominees be elected to stated officer positions. All were in favor and the motion carried.

3. Appointment of Committee Chairs and Local Council Representatives (C. Goodell) President Goodell appointed the following committee chairs and local council representatives (the board approved by voice vote):

- Landscaping: Ann Behrens
- Long-Range Planning: Frank Cullen
- Marina: Chet Goudy
- Playground: Sarah & Steve Broadwater
- Pool: Heather Dodd
- Security: Sasha Griffin
- Social: Aimee Pasquariello
- Tennis: Phelps Kelley
- Webmaster: Kelly O'Brien
- Welcome: Laurie Dennis & Lisa Kennedy
- Arnold Preservation Council: Carolanne Herbermann
- Asquith Creek Charitable Trust: Jimm Rich
- Greater Severna Park Council: Michael Bates
- Growth Action Network: Ann Fligsten
- Severn River Association: Val Culotta & Jimm Rich

4. Board Transition Planning (K. O'Brien) Kelly O'Brien, using a handout, familiarized new members to the board. The following 'housekeeping' items were reviewed:

- a. Transition of materials (needed only if Secretary or Treasurer is stepping down).
- b. Frequency of meetings (quarterly plus more for lead-up to annual meeting)
- c. Meeting Location (Ann Behrens offered to host)
- d. Meetings open to all homeowners (except closed meetings)
- e. Meeting communications include: Draft & Final Agenda/ Meeting Notices / Draft and board-approved Minutes.
- f. Officer Reports – helpful if written prior to the meeting; send to secretary after meeting.
- g. Action Items – assignees work on these between meetings, report out to close.
- h. Decisions made during meetings via Robert's Rules (motion/ second/ discussion/ vote/ capture in minutes)
- i. Decisions Via Email are similar but according to approved SOP.
- j. Standard Operating Procedures: board-approved, posted on website

- k. Reimbursements via form and receipts sent to treasurer– form posted on website.

6.2 New Action Items

None

7.0 Documentation of Main Motions

7.1 Decisions Made During the Board Meeting

1. President Goodell moved (Kelly O'Brien seconded) that Jason Werner and Ann Behrens be board-elected to the Board to serve a one-year term (until the next election). All were in favor and the motion carried.
2. President Goodell moved, Kelly O'Brien seconded, that all officer nominees be elected to stated officer positions. All were in favor and the motion carried.
3. President Goodell appointed the stated committee chairs and local council representatives (the board approved by voice vote).

7.2 Decisions Made via Email since Last Board Meeting (Jan 25)

None

8.0 Announcements

1. Near Term Calendar Items
2. Special Board Meeting: Wednesday, Mar 6, 7 pm, 191 Glen Oban Drive – setting Marina Fees
3. Next Regular Board Meeting: Wednesday, May 15, 7 pm, 191 Glen Oban Drive.

9.0 Adjourn

There being no further business, the president adjourned the meeting at 9:39 pm.

Attachments (None)